

City of Norfolk
Office of the City Auditor
FY15 Audit Work Plan

1st Quarter (July, August, September 2014)

Audits

- Management Controls of Third Party Billings (Norfolk Community Services Board)
- Management Controls of Before and After School Childcare Program (Department of Recreation, Parks and Open Spaces)
- Effectiveness of Management Controls of City Leases
- Effectiveness of Management Controls of the Planning Department (Focus on Permits - Final Inspection Process - Challenges-Hurdles of the Permit Process)
- Effectiveness of Management Controls over the Scope Promotion Account - An Understanding of the Scope Promotion Accounts (Cultural Facilities, Arts and Entertainment)
- Transition Process for Norfolk Public Schools-Benefits (Shared Services Initiative)
- Review of Controls at the National Maritime Center (Nauticus)

Other Projects

- Inquiries-Investigations (Fraud, Waste and Abuse Hotline)
- Administration of External Audit Contract with KPMG
- Missing, Lost, Stolen Property
- Peer Review (External Quality Control Review)
- Participation on City Manager's Strategic Workforce Analysis Team (SWAT)

2nd Quarter (October, November, December 2014)

Audits

- Assessment of the Administrative Hurdles for the Norfolk Interagency Consortium
- Evaluation of the Effectiveness of Controls for Citywide Contract Administration
- Transition Process for Norfolk Public Schools-Benefits (Shared Services Initiative)
- Effectiveness of Management Controls of the Detention Center (Human Services)

Other Projects

- Inquiries-Investigations (Fraud, Waste and Abuse Hotline)
- Administration of External Audit Contract with KPMG
- Missing, Lost, Stolen Property
- Participation on City Manager's Strategic Workforce Analysis Team (SWAT)
- Peer Review (External Quality Control Review)
- Semi-Annual Review of Disbursements

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3rd Quarter (January, February, March 2015)

Audits

- Assessment of Sub-recipients of the Community Development Block Grant Program Compliance with Established Regulations
- Evaluation of Property and Evidence Controls
- Evaluation of the Effectiveness of Controls for the Safety Program - Challenges to the City Safety Program
- Evaluation of the Effectiveness of Controls for Citywide Contract Administration
- Effectiveness of Management Controls of the Detention Center (Human Services)

Other Projects

- Inquiries-Investigations (Fraud, Waste and Abuse Hotline)
- Administration of External Audit Contract with KPMG
- Missing, Lost, Stolen Property

4th Quarter (April, May, June 2015)

Audits

- Evaluation of the Effectiveness of Management Controls of the Department of General Services - Citywide Maintenance Process
- Assessment of Sub-recipients of the Community Development Block Grant Program Compliance with Established Regulations
- Evaluation of Property and Evidence Controls
- Evaluation of the Effectiveness of Controls for the Safety Program - Challenges to the City Safety Program

Other Projects

- Inquiries-Investigations (Fraud, Waste and Abuse Hotline)
- Administration of External Audit Contract with KPMG
- Missing, Lost, Stolen Property
- Semi-Annual Review of Disbursements